

CASTLE PINES NORTH



METROPOLITAN DISTRICT

March 29, 2022

Collection System Operator/Foreman, ORC

Compensation

- \$35-\$42/hr, DOE.
- Additional compensation for on-call service/time.
- Generous health/vision/dental plans.
- PERA-defined benefit plan and matching 401(k).
- Paid time off.
- Paid training and professional certification costs.
- Clothing/boot allowance.

Requirements

- 1) Possess a high school diploma or the equivalent.
- 2) Possess a valid Colorado driver's license and provide a current motor vehicle record.
- 3) Minimum five-years industry experience.
- 4) Possess a Class 1 Distribution System **and** a Class "D" Water Treatment certifications — or the ability to attain both certifications within 18 months of hiring date.
- 5) Possess a Class 4 Collection System Certification — or the ability to attain said certification within one year of hiring date.

Primary Job Responsibilities

At the direction of the operations manager, applicable job responsibilities include, but are not limited to:

- 1) Developing and writing standard operating procedures.

- 2) Overseeing preventative system maintenance programs for all collection system assets, including sanitary sewer mains, manholes, and eight lift stations.
- 3) Providing a monthly report to the operations manager.
- 4) Assist in developing and tracking collection-system-related budget items.
- 5) Assist the water production foreman, the distribution system foreman, and the field services technician.
- 6) The Collection System Operator/Foreman, ORC, is **on-call** on a rotating basis a *minimum* of one week per month. On-call duties include all aspects of CPNMD operations, facilities, and emergency response. A minimum of two hours of on-call work is typical on weekends, and on other days CPNMD is closed. *(CPNMD provides additional compensation for on-call service/time.)*
- 7) When on-call, the Collection System Operator/Foremen, ORC, must respond to calls within 30 minutes.

Bonus Structure for Earning Professional Certifications

- 1) CPNMD will pay the Collection System Operator/Foremen, ORC, a one-time bonus for successfully attaining each of the following professional certifications:
 - Earn a Class 1, D = \$500 bonus
 - Earn a Class 2, C = \$750 bonus
 - Earn a Class 3, B = \$1,000 bonus
 - Earn a Class 4, A = \$1,500 bonus
- 2) Successfully earning professional certifications will be a substantial factor in annual performance evaluations and compensation increases.
- 3) After twelve months of employment in good standing, for each professional certification the Collection System Operator/Foremen, ORC, earns, CPNMD will pay the above-referenced bonus(es), including an additional bonus for each eligible professional certification earned prior to hiring date.

For consideration, please submit a resume and cover letter to:

Castle Pines North Metro District
Attn: Nathan Travis
7404 Yorkshire Drive
Castle Pines, CO 80108
Email: nathan@cpnmd.org
Main Office Phone: (303) 688-8550