

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
May 20, 2019 – 6:00 p.m.**

HELD: Monday, May 20, 2019 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Directors David McEntire, Robert Merritt, Denise Crew, Charles Lowen, and Chris Lewis were present. Also present were District Manager, Jim Worley; legal counsel, Kim J. Seter, Esq. and Elizabeth A. Dauer, Esq.; Finance Director, Amanda Castle; Open Space Manager, Craig Miller. One member of the public was present.

CONFLICTS: None.

QUORUM: Present.

APPROVAL OF AGENDA: A motion was made by Director Lewis to approve the May 20, 2019 agenda as presented. The motion was seconded by Director Merritt and was approved 5-0.

APPROVE MINUTES OF REGULAR MEETING OF APRIL 15, 2019: A motion was made by Director Lewis to approve the minutes as presented. The motion was seconded by Director Merritt and was approved 5-0.

PUBLIC COMMENT: Resident Kate Binning discussed the fence along Castle Pines Parkway and a program for community-wide maintenance. She inquired regarding the Board's position regarding same. President McEntire responded that the Board was not in a position at this meeting to provide a position, but is vigorously pursuing appropriate actions at this time. Director McEntire thanked Ms. Binning for her comments and indicated that the Board may utilize her skills to formulate a solution for the fence issue.

OPEN SPACE MANAGER'S REPORT: District Open Space Manager, Craig Miller presented his report and indicated that the snow would likely cause some damage to District trees. Mr. Miller discussed the two bids received for wall rebuild at Stonedale Drive and recommended the lowest bidder, Broken Arrow. He indicated that the specifications for both bids were the same, and that he is very comfortable with the work performed by Broken Arrow. Mr. Miller requested the Board consider approval of the engagement of Broken Arrow to complete the wall repair and reconstruction. A motion was made by Director McEntire to approve the engagement and contract with Broken Arrow to replace the wall at Stonedale Drive in an amount not to exceed \$28,855. The motion was seconded by Director Lowen and was approved 5-0.

LEGAL COUNSEL'S REPORT: Legal Counsel presented the legal status report. He discussed the proposed amendment for the Inclusion Agreement to modify the warranty

period to occur between preliminary and final acceptance of improvements as opposed to upon final acceptance of the improvements. Director McEntire indicated that the Board was not inclined to make any amendments to the existing agreements.

Mr. Seter presented eight utility easements within Castle Pines Town Center Filing No. 1. He reported that an easement form has been drafted by counsel and recommended approval of the easements upon further review by legal counsel and the District Manager. He reported that the process of accepting easements in this manner is very common in the development process.

A motion was made by Director McEntire to approve and execute the easement deeds A-H as presented by Kennedy Jenks within Castle Pines Town Center Filing No. 1, contingent upon further review and approval by legal counsel and the District Manager. The motion was seconded by Director Lewis and was approved 5-0.

Director McEntire inquired regarding the memo concerning the legal mechanisms for a possible consolidation with the Parker Water and Sanitation District. Mr. Seter and Mr. Worley agreed to send the Board the memo the morning after the board meeting.

FINANCE DIRECTOR'S REPORT: Finance Director, Amanda Castle reported that Rubin Brown has finalized the field work on the audit. She anticipates board consideration of the audit at the June or July meetings. Finance Director, Amanda Castle, presented the District financial report for the period ending April 30, 2019. Pursuant to discussion amongst the Board, a motion was made by Director McEntire to accept the financial report as presented. The motion was seconded by Director Crew and was approved 5-0.

Finance Director, Amanda Castle, presented checks numbered 24314-24369 for approval/ratification. Pursuant to discussion amongst the Board, a motion was made by Director McEntire to approve/ratify the current payables through the month of April 2019 as presented. The motion was seconded by Director Merritt and was approved 5-0.

DISTRICT MANAGER'S REPORT: The District Manager thanked the board for their full participation at the recent joint meeting with Parker Water and Sanitation District. He also discussed some interesting water conservation innovations that were presented at the recent SMWSA meeting.

DIRECTOR'S MATTERS: Director McEntire reported that the payroll processing contract with CRS remains under consideration and is still subject to final tweaks.

Director McEntire reported that the joint work session with Parker Water and Sanitation District went very well. The entire Board agreed.

Director Crew provided an update on the Castle Pines Parks Authority and the potential dissolution of same. She reported that councilwoman Mulvey has worked diligently on the dissolution agreement, which is in final form.

Director McEntire presented the possibility of engaging Smokey the Bear as the messenger for raising drought severity and fire risk awareness within the community. Acknowledging that this possibility is still being formulated and considered by other parties, the Board took the matter under advisement.

PUBLIC COMMENT: None.

ADJOURN: With all other business to come before the Board having been addressed, Director Lowen moved that the meeting be adjourned at 8:00 p.m. The motion was seconded by Director Crew and was approved 5-0.