

**CASTLE PINES NORTH METROPOLITAN DISTRICT  
REGULAR MEETING MINUTES  
NOVEMBER 15, 2021 – 6:00 p.m.**

**HELD:** Monday, November 15, 2021 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

**ATTENDEES:** Directors David McEntire, Robert Merritt, Denise Crew, and Chuck Lowen were physically present. Director Lewis was present virtually. District Manager, Jim Worley; and Ken Smith, Corby Wise and Terrence Lovett of the Communications Team were present physically. District legal counsel, Kim Seter; Craig Miller, District open space manager; and Amanda Castle, District finance director were present virtually. Approximately ten members of the public were present.

**CONFLICTS:** None.

**QUORUM:** Present.

**CONSIDERATION OF AGENDA OF THE NOVEMBER 15, 2021 MEETING OF THE BOARD OF DIRECTORS AND THE MINUTES OF THE OCTOBER 18, 2021 MEETING:**

Upon motion by Director Lowen and second by Director Lewis, the agenda of the November 15, 2021 meeting and the minutes of the October 18, 2021 meeting were approved as presented.

**PUBLIC COMMENT:** None at this time.

**OPEN SPACE MANAGER’S REPORT:** Open space manager, Craig Miller, presented his report. Director Lewis noted that the trail replacement project looks outstanding. Mr. Miller noted that staff has been watering the trees in the District. Mr. Miller confirmed that all projects slated for 2021 are complete.

**FINANCE DIRECTOR’S REPORT:**

Director McEntire opened the public hearing on the proposed 2021 budget amendment. Finance Director, Amanda Castle discussed that a 2021 budget amendment was necessary due to various expenses associated with the proposed inclusion into Parker Water and Sanitation District, including paying off District debt. Ms. Castle noted that, in accordance with the Parker Water & Sanitation District inclusion agreement, all District debt has been fully paid except for the Chase loan associated with Chatfield water storage. Director McEntire closed the public hearing on the 2021 budget amendment. Upon discussion, a motion was made by Director Lowen to approve the 2021 budget amendment. The motion was seconded by Director Merritt and was approved 5-0.

Director McEntire opened the public hearing on the proposed 2022 budget. Ms. Castle presented the 2022 budget. She discussed that if the inclusion is finalized the budget will decrease significantly. Director McEntire noted that the District is able to cut property taxes through a temporary mill levy reduction of 3.21 mills in 2022 due to the inclusion with Parker Water & Sanitation District. The Directors thanked District staff and consultants for their work towards the inclusion. Director McEntire closed the public hearing on the 2022 budget. Upon discussion, a motion was made by Director Merritt to approve the 2022 budget, appropriate funds, and certify the mill levy. The motion was seconded by Director Lowen and was approved 5-0.

Finance director, Amanda Castle, presented the financial report through October 31, 2021. Upon discussion, a motion was made by Director Crew to accept the financial report as presented. The motion was seconded by Director Lewis and was approved 5-0.

The Board considered checks numbered 26403-26514 for approval/ratification. Pursuant to discussion amongst the Board, a motion was made by Director Crew to approve/ratify the current payables through the month of October 2021 as presented. The motion was seconded by Director Lewis and was approved 5-0.

#### **LEGAL COUNSEL'S REPORT:**

Legal Counsel, Kim Seter, presented the legal status report. He noted the Castle Pines North Foundation matter has been resolved and all funds due to the District will be wired to Ms. Castle.

#### **DISTRICT MANAGER'S REPORT:**

The District Manager, Jim Worley, presented his report. He discussed the status of the odor mitigation in the Forest Park neighborhood. Mr. Worley reported that once the matter is fully resolved he would report on its completion to the community.

Mr. Worley stated that the City of Castle Pines has requested a meeting to discuss snow removal efforts and best practices to eliminate damage to vegetation along the roads. Director Lowen requested that the meeting occur prior to the first snowfall.

**DIRECTORS' MATTERS:** Director McEntire discussed the beautification and re-vegetation within and along the right of ways that have been damaged due to snow removal. Director McEntire requested that a resolution be prepared and presented at the January meeting to establish the terms and conditions for CPNMD's proposed consolidation with the City of Castle Pines. In light of a proposed consolidation, the Directors discussed that a meeting in December would be necessary to discuss the details of this effort.

**CLOSING PUBLIC COMMENT:** District resident, Jim King, inquired as to the status of the construction to widen Monarch. Director McEntire noted that the District has taken

efforts to educate the District's constituents on this matter. He explained that the District has contributed funds for repairs to Castle Pines Parkway, and that the District was unaware of the potential project to widen Monarch Boulevard to four lanes until recently. He noted that the District is not in favor of this project but the intent was to communicate the project to permit the residents to be part of the process.

District resident, Cici Spetti, inquired whether the Monarch widening project is actually going to happen. Director McEntire responded that he has seen no evidence that this project is going to happen.

District resident, Jay Labeau, inquired whether the District plans to participate in any resurfacing on Monarch Boulevard. Director McEntire explained that the City website has a five year plan describing the future plans for resurfacing on Monarch Boulevard.

**ADJOURN:** With all other business to come before the Board having been addressed, Director Crew moved that the meeting be adjourned at 7:20 p.m. The motion was seconded by Director Lewis and was approved 5-0.