

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
January 24, 2022 – 6:00 p.m.**

HELD: Monday, January 24, 2022 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Directors David McEntire, Robert Merritt, Denise Crew, Chris Lewis, and Chuck Lowen were physically present. District Manager, Jim Worley; Corby Wise and Terrence Lovett of the Communications Team were present physically. Craig Miller, District open space manager, Beth Dauer, Legal Counsel, Amanda Castle, District Finance Director, Ken Smith, Director of Communications, and Nathan Travis, Distribution & Collections Systems Foreman were present virtually. Approximately ten members of the public were present.

CONFLICTS: None.

QUORUM: Present.

CONSIDERATION OF AGENDA OF THE JANUARY 24, 2022 MEETING OF THE BOARD OF DIRECTORS AND THE MINUTES OF THE DECEMBER 13, 2021

MEETING: Upon motion by Director Lewis and second by Director Lowen, the agenda of the January 24, 2022 meeting and the minutes of the December 13, 2021 meeting were approved as presented.

PUBLIC COMMENT: District resident, Marv Tibbits, noted that he will hold his comments until the ending public comment period. District resident, Matthew Kreider, discussed the Marshall Fire and noted the dangers of fire in District open space. He discussed wildfire mitigation techniques through water distribution systems, open space management, and collaboration with other jurisdictions. Director McEntire discussed the District's drought plan. District resident, J.D. Lebuie, discussed that a pipe had recently burst causing accumulation of ice. Mr. Worley explained that the water line causing the leak has been fixed, but the District does not have the capability to break up ice. Nathan Travis offered to request the snow removal contractor to apply de-icer in dangerous spots. Mr. Worley offered to draw attention to known ice hazards in the District to assist with public safety.

PWSD INCLUSION UPDATE FROM RON REDD: Director McEntire noted that Mr. Redd was unable to attend to provide an update on the potential inclusion.

OPEN SPACE MANAGER'S REPORT: Open space manager, Craig Miller, presented his report. He discussed the mitigation regarding Monarch Blvd rights-of-way notice of damages from CPNMD to the City. He noted that the City has determined to provide a concrete apron in the most damaged areas along Monarch.

DISTRIBUTION & COLLECTIONS SYSTEMS FOREMAN REPORT: Nathan Travis reported on the Forest Park odor mitigation project. He noted that the station is complete and that ozone injections should commence within the next two weeks. He also discussed the backflow prevention program violation. He noted that it is a relatively new regulation and a very difficult number to hit, but that the District is now in compliance.

FINANCE DIRECTOR'S REPORT: District Finance Director, Amanda Castle, presented the financial report through December 31, 2021. She noted that property tax payments for 2021 came in at over 100%, and that overall water usage was down from 2020. She discussed the proposed inclusion with Parker Water and Sanitation District. She explained that an independent auditor has been engaged to review all the inclusion related calculations and procedures to ensure that CPNMD is not profiting from the proposed inclusion. Upon discussion, a motion was made by Director McEntire to accept the financial report as presented. The motion was seconded by Director Merritt and was approved 5-0.

The Board considered checks numbered 26576-26680 for approval/ratification. Pursuant to discussion amongst the Board, a motion was made by Director McEntire to approve/ratify the current payables through the month of December 2021 as presented. The motion was seconded by Director Merritt and was approved 5-0.

Ms. Castle discussed the temporary reduction in the monthly \$15 renewable water fee for 2022. Pursuant to discussion amongst the Board, a motion was made by Director McEntire to approve the temporary reduction in the renewable water fee. The motion was seconded by Director Merritt and was approved 5-0.

LEGAL COUNSEL'S REPORT: Legal Counsel, Beth Dauer, presented the legal status report. Ms. Dauer, Mr. Worley, and Director McEntire discussed the status of various items to be resolved prior to the potential inclusion with Parker Water and Sanitation District. Ms. Dauer explained that the Brighton water rights trial has been set for June 27-28, 2022. She noted that many of the outstanding inclusion items are progressing.

DISTRICT MANAGER'S REPORT: The District Manager, Jim Worley, presented his report. Nathan Travis discussed the Forest Park odor mitigation system, noting that the ozone treatment is being tested to determine the appropriate dose for full odor mitigation. Mr. Worley discussed the joint effort of the District and the City to repair a portion of Castle Pines Parkway and replace the watermain under the street was complete. The board noted that the project looks fantastic as completed.

Mr. Worley explained that the ten water wells that are being rehabilitated and repaired should be functional by the beginning of April. He discussed the repairs to the water treatment facility, noting that Parker Water & San have been heavily involved in the process. Mr. Travis stated that goal for completion on the water treatment facility is April 1st.

Mr. Worley discussed the new pickleball courts. He explained that City officials have indicated that a master plan review may be necessary for the project. Director Lewis requested that Mr. Worley identify the regulation requiring the Master Plan review.

DIRECTORS' MATTERS: Mr. Miller discussed that the District conducts property line mowing only upon request. Mr. Worley discussed that District staff will continue to consider fire mitigation techniques and continue to update the Board.

CLOSING PUBLIC COMMENT: District resident, Marv Tibbitts, discussed the need to complete the inclusion in a timely manner.

ADJOURN: With all other business to come before the Board having been addressed, Director Crew moved that the meeting be adjourned at 8:32 p.m. The motion was seconded by Director Lewis and was approved 5-0.