

**CASTLE PINES NORTH METROPOLITAN DISTRICT  
REGULAR MEETING MINUTES  
JULY 19, 2021 – 6:00 p.m.**

**HELD:** Monday, July 19, 2021 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

**ATTENDEES:** Directors David McEntire, Robert Merritt, Denise Crew, Charles Lowen, and Chris Lewis were physically present. District Legal Counsel, Kim J. Seter, Esq., District Manager, Jim Worley; Ken Smith, Director of Communications; Corby Wise and Terrence Lovett of the Communications Team; and Tina Hanson, Castle Pines Chamber of Commerce were physically present.

**CONFLICTS:** None.

**QUORUM:** Present.

**CONSIDERATION OF AGENDA OF THE JULY 19, 2021 MEETING OF THE BOARD OF DIRECTORS AND THE MINUTES OF THE JUNE 28, 2021 MEETING:**

Upon motion by Director Lewis and second by Director Merritt, the agenda of the July 19, 2021 meeting and the minutes of the June 28, 2021 meeting were approved as presented.

**PUBLIC COMMENT:** Tina Hanson, executive director of the Castle Pines Chamber of Commerce, discussed the Chamber's event held at Coyote Ridge Park. She apologized that the trash collector vendor failed to pick up garbage after the event. She thanked the board for the District's patron level sponsorship of the Castle Pines Chamber of Commerce. She reported on Chamber activities over the past year benefitting the business community.

**OPEN SPACE MANAGER'S REPORT:** The board discussed open space manager, Craig Miller's report. Director Crew noted how nice the dog tuff grass looks in the photos provided in the report.

**FINANCE DIRECTOR'S REPORT:**

The board discussed the finance director, Amanda Castle's, report. Director McEntire highlighted that the expenses associated with the inclusion were far under budget, with the actual costs being \$88,000 relative to the inclusion. Upon discussion, a motion was made by Director Merritt to accept the financial report as presented. The motion was seconded by Director Crew and was approved 5-0.

The Board considered checks numbered 26163-26222 for approval/ratification. Pursuant to discussion amongst the Board, a motion was made by Director Merritt to

approve/ratify the current payables through the month of June 2021 as presented. The motion was seconded by Director Crew and was approved 5-0.

Director Lowen inquired concerning the 2020 audit's notation concerning missing information noted in the report. Mr. Seter noted that the opinion was a clean, unmodified opinion, and that any missing information was immaterial to the independent auditor's opinions. Pursuant to discussion amongst the Board, a motion was made by Director Lowen to accept the 2020 audit as presented. The motion was seconded by Director Crew and was approved 5-0.

### **LEGAL COUNSEL'S REPORT:**

Legal Counsel, Kim Seter, presented the legal status report. Director McEntire thanked Mr. Seter for his efforts and attention to matters during the first half of 2021.

### **DISTRICT MANAGER'S REPORT:**

The District Manager, Jim Worley, presented his report and the accompanying risk and resiliency report from the District engineers, Kennedy Jenks. He noted that Kennedy Jenks identified a few areas for improvement to be identified in the risk and response plan. The biggest area for improvement identified was risk of cyberattack.

Director Merritt inquired concerning the letter sent to the City highlighting damages to the soils along the ROW resulting from chemicals used by the City. Mr. Worley responded that Larry Nimmo, head of public works for the City, had met with him and Craig to discuss the damages incurred. Director Merritt requested movement on that item, specifically an acknowledgment and commitment to pay the damages to the soils in a timely manner.

### **DIRECTORS' MATTERS:**

Director McEntire discussed the issue of irresponsible dog owners who do not pick up their dog waste on District property. He noted that fining folks who fail to pick up their dog waste may be the solution because fines worked well to resolve the graffiti problem. Director McEntire also suggested that the District install approximately twenty humorous signs reminding folks to pick up their dog's waste. Director Merritt suggested additional dog waste bag receptacles attached to the proposed dog waste signs may alleviate the situation. Director Lowen noted that a trash bin near the sign and the waste bags would be helpful as well. Director Lewis noted that he wanted to pursue an amendment to the rules and regulations to impose fines for failure to pick up dog waste. Mr. Seter acknowledged the Board's power to impose fines and noted that he will provide proposed amendments to the rules and regulations at the next meeting of the board of directors. Director McEntire stated that he wishes to take a first step by establishing the location of the proposed signs. Director Merritt noted that the proposed signs must be legible from a distance. Director Lewis noted that the sign needs to have enough space

to include the rule that will be passed by the District. Director McEntire noted the preference for a phased approach on this matter.

A motion was made by Director McEntire to direct staff to immediately produce and install 20 signs in locations recommended by the Open Space Manager instructing dog owners to clean up all dog waste and leaving space on the sign to include a future ordinance regarding same for the approximate price of \$2500. The motion was seconded by Director Lewis and was approved 5-0.

Director Lowen reported that some homeowners in his community have received a letter from "American Water Resources" stating that the homeowners should insure their waterline from their home to the street. Director Lowen questioned whether Mr. Smith should include information in the *Castle Pines Connection* concerning the responsibility of homeowners for their line from their homes going to the main line.

Director Lowen reported that there is a significant concern from homeowners along Daniels Park Road concerning a developer requested override of the limitation on homes per acre. Mr. Worley noted that the only discussion he has had with the developer was concerning sewer service- Mr. Worley has not been contacted concerning the District's ability to provide water service at this time.

**CLOSING PUBLIC COMMENT:** None.

**ADJOURN:** With all other business to come before the Board having been addressed, Director Lewis moved that the meeting be adjourned at 7:43 p.m. The motion was seconded by Director Merritt and was approved 5-0.