

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
MAY 18, 2020 – 6:00 p.m.**

HELD: Monday, May 18, 2020 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado.

ATTENDEES: Directors David McEntire, Robert Merritt, Denise Crew, Charles Lowen, and Chris Lewis were present. Also present was District Manager, Jim Worley; District legal counsel, Kim J. Seter, Esq.; and Communications Director, Ken Smith.

CONFLICTS: None.

QUORUM: Present.

APPROVE AGENDA OF THE MAY 18, 2020 MEETING OF THE BOARD OF DIRECTORS, MINUTES OF REGULAR MEETING AND WORK SESSION ON FEBRUARY 24, 2020 AND MINUTES OF REGULAR MEETING OF MARCH 16, 2020:

Upon motion by Director Lewis and second by Director Merritt, the agenda for the May 18, 2020 regular meeting and the minutes of the February 24, 2020 work session and Board meeting and March 16, 2020 Board meeting were approved as presented.

PUBLIC COMMENT: None.

OPEN SPACE MANAGER'S REPORT:

District Open Space Manager, Craig Miller, was not present. District Manager Worley discussed certain dead trees and indicated there was a plan in place to replace certain trees on District property. He also discussed the vandalism and ways in which the perpetrators could be caught. Director McEntire suggested a \$1,000 reward for information leading to the capture of the perpetrators. Director McEntire discussed the construction in the medians that is being conducted without proper notice to the District. The Board reviewed the open space report. Upon motion by Director McEntire and second by Director Lewis, the open space manager's report was approved as presented.

LEGAL COUNSEL'S REPORT:

Legal Counsel, Kim Seter, presented the legal status report. He recommended the Board approve the declaration of local emergency and essential personnel certifications to recoup extraordinary funds expended by the District due to Covid-19. Director Lowen moved to approve the Castle Pines North Metropolitan District Declaration of Local Emergency Disaster, dated March 1, 2020. The motion was seconded by Director Merritt and approved unanimously.

Director McEntire discussed the failure of Lift Station #9 in the District. District Manager Worley clarified that a demand letter was sent regarding the malfunction of Lift Station #9 demanding that repairs be made pursuant to the warranty. He discussed that the size of the pipe related to the size of the pumps is the reason for the malfunction.

FINANCE DIRECTOR'S REPORT:

The Board reviewed and discussed the District financial report for the period ending April 30, 2020. A motion was made by Director McEntire to accept the financial report as presented. The motion was seconded by Director Lowen and was approved 5-0. Director McEntire requested an update regarding the Castle Pine North Foundation from Mr. Harris.

The Board considered checks numbered 25069 -25237 for approval/ratification. Pursuant to discussion amongst the Board, a motion was made by Director McEntire to approve/ratify the current payables through the month of April 2020 as presented. The motion was seconded by Director Lowen and was approved 5-0.

DISTRICT MANAGER'S REPORT:

The District Manager, Jim Worley, presented his report. He discussed the Parker Water and Sanitation joint inclusion study. He noted that staff for PWSD toured the District's facilities and met District employees.

He noted that the City is replacing light poles in the medians. The City stored materials for the project at the District facilities. He commended the District employees for their essential work during the pandemic and related quarantine.

DIRECTORS' MATTERS:

The Board discussed the draft resolution regarding the proposed dissolution of the Master Association and the equitable distribution of remaining funds held by same. Director McEntire reported that, upon request from the public, the Board deferred its consideration of the dissolution resolution from the February meeting until the May meeting. He discussed the comments received by the board during the public comment periods of previous meetings. The Board discussed whether to pass the master association resolution regarding dissolution or whether to continue to defer the matter. Director Lewis commented that reorganization efforts for the master association are well underway and he recommended deferral. The Board discussed drawbacks of deferral.

Director McEntire reported that certain individuals who have been working on the master association reorganization stated that the District's intervention or to move forward with the resolution will not accomplish much. Director McEntire moved to defer action of the master association dissolution resolution until the June meeting pending the announcement of the dissolution and seating of the new boards and the outcome of

the delegate meeting to dissolve. The motion was seconded by Director Merritt and was approved 3-2.

Director McEntire discussed the status of the privacy fence along Castle Pines Parkway between Shoreham Drive and Yorkshire Drive. District Manager Worley reported on meetings with contractors regarding repair and/or replacement costs for same. The Board discussed extending deadlines to the fence resolution for the fence repairs. They discussed the Board's offer to paint/stain the fence but acknowledged that a repair will be necessary because the fence will not last for more than five years at the most. The Board determined to further discuss once it has received all bids from interested contractors.

The board discussed the constituent request to replace the skate park in Coyote Ridge Park with pickle ball or tennis courts. Director McEntire requested a report from the finance director regarding the available funds to install a pickle ball and/or tennis court. Director Crew noted that there are funds available from the dissolution of the Park Authority.

Upon discussion and motion made by Director McEntire, the board increased the reward for information regarding vandalism activity from \$250 to \$1,000. The motion was seconded by Director Merritt and was approved unanimously.

ADJOURN: With all other business to come before the Board having been addressed, Director Lowen moved that the meeting be adjourned at 8:45 p.m. The motion was seconded by Director Lewis and was approved 5-0.