

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
September 19, 2016 – 6:00 p.m.**

HELD: Monday, September 19, 2016 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Rock, Colorado.

ATTENDEES: Directors Kathy Rosenkrans, Eric Edwards, and Stephen Allen were present. Directors Keith Dodd and Eric Anderssen were absent (excused). Also present were District Manager Jim Nikkel, Parks & Open Space Manager Craig Miller, and District Administrator Janet Burnham. Also in attendance were Finance Director Peggy Dowswell of Pinnacle Consulting Group, district legal counsel Joan Fritsche, communications consultant Sean Walsh, and Sara O’Keefe and Brian Blakely of IQu Strategies. Four residents also attended.

CONFLICTS: None

QUORUM: Present

APPROVAL OF AGENDA: Manager Jim Nikkel requested that the agenda be amended to accommodate, after the Public Comment, a presentation by the Castle Pines Chamber of Commerce and that agenda item 5.E., Presentation of Draft 2017 Budget, be tabled. A motion was made by Director Allen to approve the agenda, as amended. The motion was seconded by Director Edwards and was approved unanimously.

PUBLIC COMMENT: Barb Saenger addressed the Board to let them know about the success of the goat weed abatement project and to thank them for the District’s contribution to the endeavor. She also wanted to thank the District for assisting in their effort to locate their sewer lines.

CASTLE PINES CHAMBER OF COMMERCE: Greg Segal, current Chairman of the Castle Pines Chamber of Commerce, addressed the Board regarding the Chamber’s goals for 2017. He asked the Board to consider having the District become a Platinum Member and increase its annual contribution to \$10,000.

ACTION ITEMS:

Approval of the August 15, 2016 meeting minutes was tabled due to there not being a quorum of Directors present who had attended that meeting.

Manager Nikkel addressed the Board regarding the easement for water and sewer mains for Legacy Village of Castle Pines, LLC on the CC-20 parcel. Pursuant to discussion, a motion was made by Director Edwards to approve the easement. The motion was seconded by Director Rosenkrans and was approved unanimously.

Finance Director Peggy Dowswell presented the financial statements and addressed questions from the Board. Pursuant to discussion, a motion was made by Director Allen to accept the financial

report and items from the Finance Director. The motion was seconded by Director Edwards and was approved unanimously.

A motion was made by Director Rosenkrans to approve/ratify the payables in the total amount of \$727,200.28 which includes \$174,723.33 for the General Fund/Debt Service and \$446,413.08 for the Enterprise Fund (check numbers 22186 through 22254) and all electronic payments (totaling \$106,063.87). The motion was seconded by Director Edwards and was approved unanimously.

Parks and Open Space Manager Craig Miller reviewed his monthly report, informing the Board that several large Cottonwood trees would need to be removed from Retreat Park.

At 6:41 p.m. Director Rosenkrans requested a short recess. The meeting was reconvened at 6:48 p.m.

Sara O'Keefe of IQu Strategies presented an outline of the proposed communications plan, followed by a brief brain-storming session.

Manager Nikkel reviewed his monthly report and provided the Board with updates on various issues including the developments in the Chatfield Reallocation Project and the failure of the Variable Frequency Drive for Pump 2 at the water treatment plant and the impact on water levels. He also presented information about the need for valve improvements and pipe replacement along Castle Pines Parkway. Jim noted that water and sewer rates for 2017 would be considered at the November meeting.

Legal counsel Joan Fritsche informed the Board that the last month had been devoted to working with the communications team, reviewing easements, and working on the A & A litigation.

With all other business to come before the Board having been addressed, the meeting was adjourned at 8:20 p.m.