

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
AUGUST 17, 2015 – 6:00 p.m.**

HELD: Monday, August 17, 2015 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Rock, Colorado.

ATTENDEES: Directors Keith Dodd, Kathy Rosenkrans, Eric Anderssen, Stephen Allen, and Eric Edwards were present. Also present were District Manager Jim Nikkel, Parks & Open Space Manager Craig Miller, and District Administrator Janet Burnham. Also in attendance were Finance Director Peggy Dowswell of Pinnacle Consulting Group, District legal counsel Joan Fritsche, and communications consultants Pete Webb and Taunia Hottman. Six guests, representatives from local businesses, were present, as well.

CONFLICTS: None

QUORUM: Present

APPROVAL OF AGENDA: A motion was made by Director Allen to approve the agenda. The motion was seconded by Director Rosenkrans and was approved unanimously.

PUBLIC COMMENT: Steve Alkana, speaking on behalf of business owners in Castle Pines, addressed the Board regarding the property taxes in Castle Pines and the effect of them on local businesses. (Alkana and other business representatives had met with Manager Jim Nikkel and Director Keith Dodd just prior to the meeting.)

ACTION ITEMS:

A motion was made by Director Allen to approve the meeting minutes of July 20, 2015. The motion was seconded by Director Edwards and was approved 3-0 with Directors Dodd and Anderssen abstaining since they were not present at that meeting.

Peggy Dowswell reviewed the financial statements and addressed questions from the Board. She noted that water revenues continue to be below budget but some of the shortfall will be offset by reductions in budgeted O & M spending and by tap fees recently received from the new library. A motion was made by Director Anderssen to accept the financial report and items from the Finance Director. The motion was seconded by Director Allen and was approved unanimously.

A motion was made by Director Dodd to approve/ratify the payables in the total amount of \$678,907.86 which includes \$188,442.74 for the General Fund/Debt Service and \$410,118.36 for the Enterprise Fund (check numbers 21217 through 21311 totaling \$598,561.10) and all electronic payments (totaling \$80,346.76). The motion was seconded by Director Allen and was approved unanimously.

Peggy reviewed the changes in the final 2014 audit that were made primarily for clarification and explanation. Pursuant to discussion, a motion was made by Director Edwards to accept the 2014 audit. The motion was seconded by Director Anderssen and was approved unanimously.

At 6:30 p.m. Director Dodd opened the continued public hearing on the 2015 budget amendment. Peggy reviewed the numbers in the 2015 budget that were amended to accommodate the refunding of the 2008 and 2009 Certificates of Participation, including the dissolution of the Finance Corporation. With no comments received from the public, the hearing was closed at 6:37 p.m.

A motion was made by Director Rosenkrans to adopt Resolution No. 2015-007 Amending the 2015 Budget. The motion was seconded by Director Edwards and was approved unanimously.

Manager Jim Nikkel addressed the Board about the need to appoint an alternate representative to the Plum Creek Water Reclamation Authority (PCWRA). In addition to PCWRA, the Board also discussed alternates for other entities in which the District is a participant. A series of motions was made to make appointments, as follows:

- 1) A motion was made by Director Allen to appoint Director Dodd as the primary alternate to PCWRA with Director Edwards as a secondary alternate. The motion was seconded by Director Anderssen and was approved unanimously;
- 2) A motion was made by Director Dodd to appoint Director Edwards as the alternate to the Chatfield Reallocation Committee. The motion was seconded by Director Allen and was approved unanimously;
- 3) A motion was made by Director Dodd to appoint Director Rosenkrans as the alternate to the South Metro Water Supply Authority. The motion was seconded by Director Edwards and was approved unanimously;
- 4) A motion was made by Director Dodd to appoint Craig Miller as the alternate to the Castle Pines Parks Authority. The motion was seconded by Director Edwards and was approved unanimously;
- 5) With regard to the Castle Pines Chamber of Commerce, it was noted that Director Allen currently sits on their board as an elected member. It was recommended that Manager Nikkel attend the Chamber meetings, if permissible. A motion was made by Director Dodd to appoint Manager Nikkel as the District-appointed alternate to the Chamber board. The motion was seconded by Director Allen and was approved unanimously.

Taunia Hottman updated the Board regarding the ongoing communications projects of Webb Strategic. They are continuing work on the PowerPoint presentation with MWH/Hawksley and also continuing work on re-vamping the District's website.

Parks and Open Space Manager Craig Miller reviewed his monthly report and addressed questions from the Board.

Manager Nikkel reviewed his monthly report, particularly ongoing internal issues with the Chatfield Reallocation Project.

Legal counsel Joan Fritsche informed the Board that, along with finalizing the finalization of the Certificates of Participation transaction, her primary focus had been on issues surrounding the Lagae sewer outfall.

At 7:35 p.m. a motion was made by Director Dodd to go into executive session pursuant to §24-6-402(4)(e), C.R.S., to develop strategy for negotiations, instructing negotiators, and determine positions relative to matters that may be subject to negotiations concerning District policies. The motion was seconded by Director Allen and was approved unanimously.

The Board came out of executive session at 8:17 p.m. and, with all other business to come before the Board having been addressed, the meeting was adjourned.