

**CASTLE PINES NORTH METROPOLITAN DISTRICT  
REGULAR MEETING MINUTES  
August 15, 2016 – 6:00 p.m.**

**HELD:** Monday, August 15, 2016 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Rock, Colorado.

**ATTENDEES:** Directors Keith Dodd, Kathy Rosenkrans, Eric Anderssen, and Stephen Allen were present. Director Eric Edwards was absent (excused). Also present were District Manager Jim Nikkel, Parks & Open Space Manager Craig Miller, and District Administrator Janet Burnham. Also in attendance were Finance Director Peggy Dowswell of Pinnacle Consulting Group, district legal counsel Joan Fritsche, and Paul Zakovich of Sage Village Properties.

**CONFLICTS:** None

**QUORUM:** Present

**APPROVAL OF AGENDA:** A motion was made by Director Allen to approve the agenda. The motion was seconded by Director Rosenkrans and was approved unanimously.

**PUBLIC COMMENT:** None

**ACTION ITEMS:**

A motion was made by Director Anderssen to approve the minutes of the regular meeting held July 18, 2016. The motion was seconded by Director Allen and was approved unanimously.

The Board considered the Sage Village Properties, LLC inclusion and discussion was held regarding conveyance of water rights, the cost of the water main across the Wendy's property, and storm water issues.

Pursuant to the discussion, the following motions were made regarding the Sage Village Properties, LLC inclusion:

- A motion was made by Director Rosenkrans to approve the Agreement to Pay All Costs of Inclusion. The motion was seconded by Director Dodd and was approved unanimously;
- A motion was made by Director Anderssen to approve the Inclusion Agreement. The motion was seconded by Director Allen and was approved unanimously;
- A motion was made by Director Dodd to accept the Special Warranty Deed for Water Rights, subject to verification that the rights have not been encumbered or conveyed away. The motion was seconded by Director Allen and was approved unanimously;
- A motion was made by Director Dodd to adopt Resolution No. 2016-007 Affirming Order of Inclusion of Property. The motion was seconded by Director Rosenkrans and was approved unanimously.

Finance Director Peggy Dowswell presented the financial statements and addressed questions from the Board. Pursuant to discussion, a motion was made by Director Anderssen to accept the financial report and items from the Finance Director. The motion was seconded by Director Dodd and was approved unanimously.

A motion was made by Director Dodd to approve/ratify the payables in the total amount of \$436,274.59 which includes \$132,757.97 for the General Fund/Debt Service and \$225,559.91 for the Enterprise Fund (check numbers 22107 through 22185) and all electronic payments (totaling \$77,956.71). The motion was seconded by Director Rosenkrans and was approved unanimously.

Parks and Open Space Manager Craig Miller reviewed his monthly report and addressed questions from the Board.

Manager Nikkel reviewed his monthly report and provided the Board with updates on various issues including the completion of repairs on pond 12 and the reopening of the trail in that area.

Legal counsel Joan Fritsche reviewed her memo to the Board regarding the 2017 budget process, outlining the statutory requirements. A budget work session for the Board is scheduled for October 10<sup>th</sup>.

With all other business to come before the Board having been addressed, the meeting was adjourned at 7:02 p.m.