

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
June 19, 2017 – 6:00 p.m.**

HELD: Monday, June 19, 2017 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Rock, Colorado.

ATTENDEES: Directors Keith Dodd, Kathy Rosenkrans, Stephen Allen, and Eric Anderssen were present. Also present were District Manager, Jim Nikkel, District Parks & Open Space Manager, Craig Miller and District Administrator Janet Burnham. Also in attendance were finance consultant Amanda Castle of Pinnacle Consulting Group, district legal counsel Joan Fritsche, communications consultant Sean Walsh and Brian Blakely and Sara O’Keefe of Turn Corps. Director candidates David Necker and David Brennan attended as did two other residents.

CONFLICTS: None

QUORUM: Present

APPROVAL OF AGENDA: District Manager Jim Nikkel requested that the agenda be amended to include, after item 11., Legal Counsel Report, a new item 12. Directors’ Comments, a new item 13, a second Public Comment thereby making the Executive Session item 14. and Adjournment item 15. A motion was made by Director Anderssen to approve the agenda, as amended. The motion was seconded by Director Rosenkrans and was approved unanimously.

PUBLIC COMMENT: None

Pursuant to presentations by candidates David Brennan and David Necker followed by Board questions, the Board voted on the appointment. Since the vote resulted in a tie, appointment of a new Director was tabled.

ACTION ITEMS:

A motion was made by Director Allen to approve the minutes of the regular meeting held May 15, 2017. The motion was seconded by Director Anderssen and was approved unanimously.

Finance Manager Amanda Castle presented the financial statements and reviewed the budget highlights for the period. Amanda noted that the final draft of the 2016 audit would be provided to the Board by June 23rd for their review with approval slated for the July meeting. Pursuant to discussion, a motion was made by Director Rosenkrans to accept the financial report and items from the Finance Manager. The motion was seconded by Director Anderssen and was approved unanimously.

A motion was made by Director Dodd to approve/ratify the payables in the total amount of \$1,424,223.05 which includes \$137,402.02 for the General Fund/Debt Service and \$172,835.33 for

the Enterprise Fund (check numbers 22806 through 22879) and all electronic payments (totaling \$513,985.67). The motion was seconded by Director Rosenkrans and was approved unanimously.

Sara O'Keefe of Turn Corps updated the Board with regard to public outreach endeavors, including the successful Food Truck Frenzy and activity on the Nextdoor website.

Parks and Open Space Manager Craig Miller reviewed his monthly report updating the Board with regard to ongoing open space management projects.

Manager Nikkel reviewed his monthly report and provided the Board with updates on various issues including status of the Chatfield Reallocation Project, the Lagae development and the PCWRA Wastewater Treatment Facility Capacity Increase Study.

Counsel Joan Fritsche addressed the Board regarding her memo to the Board concerning the City of Castle Pines land development and how the District fits in that process. Joan also reviewed the process for land use applications.

DIRECTOR COMMENTS: There were no further comments from the Board.

PUBLIC COMMENTS: Director candidate David Necker addressed the Board regarding the recent referral packet sent to the District for a change in zoning, including the City's denial of the zoning change.

At 8:45 p.m. a motion was made by Director Dodd to go into executive session pursuant to C.R.S. §24-6-402(4)(b) and (e) to confer with legal counsel for the purpose of receiving legal advice on specific legal questions related to negotiations and to provide direction to the negotiators concerning District operations. The motion was seconded by Director Allen and was approved unanimously.

At 9:19 p.m. the Board came out of executive session and resumed the regular session. With all other business to come before the Board having been addressed, the meeting was subsequently adjourned.

CASTLE PINES NORTH METROPOLITAN DISTRICT

**ATTORNEY'S STATEMENT RE:
MINUTES OF THE EXECUTIVE SESSION
OF THE BOARD OF DIRECTORS**

June 19, 2017

I, Joan M. Fritsche, herewith make the following signed statement in accordance with C.R.S. Section 24-6-402(2)(d.5)(II)(B):

1. I am an attorney serving as general counsel to the local public body of the Castle Pines North Metropolitan District, Douglas County, Colorado (CPNMD).
2. The Board of Directors of CPNMD met with Jim Nikkel and me in executive session during its regular board meeting on June 19, 2017 pursuant to C.R.S. §24-6-402(4)(b) and (e) to confer with legal counsel for the purpose of receiving legal advice on specific legal questions related to negotiations and to provide direction to the negotiators concerning District operations.
3. The executive session lasted from approximately 8:45 p.m. to 9:19 p.m. The executive session was not recorded based upon my opinion that the discussion constituted privileged attorney-client communication.

Joan M. Fritsche
Attorney for CPNMD

As President of the Board of Directors of CPNMD, I attest that the portion of the executive session that was not recorded was confined to the topic authorized for discussion in an executive session pursuant to C.R.S. subsection (4)(b) of Section 24-6-402.

Keith Dodd, President of Board of Directors
Castle Pines North Metropolitan District