

**CASTLE PINES NORTH METROPOLITAN DISTRICT  
REGULAR MEETING MINUTES  
April 18, 2016 – 6:00 p.m.**

**HELD:** Monday, April 18, 2016 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Rock, Colorado.

**ATTENDEES:** Directors Keith Dodd, Kathy Rosenkrans, Eric Edwards, Eric Anderssen and Stephen Allen were present. Also present were District Manager Jim Nikkel, Parks & Open Space Manager Craig Miller, and District Administrator Janet Burnham. Also in attendance were Finance Manager Amanda Castle of Pinnacle Consulting Group, district legal counsel Joan Fritsche, and communications consultant Tania Hottman. Dave Boten of LS Partners was present as were seven residents.

**CONFLICTS:** None

**QUORUM:** Present

**APPROVAL OF AGENDA:** Manager Jim Nikkel requested that item 5.B., Approval of Raw Water Agreement with Ridge Golf Course, be tabled since the agreement had not been received from the golf course. A motion was made by Director Allen to approve the agenda, as amended. The motion was seconded by Director Rosenkrans and was approved unanimously.

**PUBLIC COMMENT:** Resident Anna Mallinson addressed the Board regarding the resolution passed by the City of Castle Pines stating their opposition to the District's Ballot Issue A. Ms. Mallinson expressed her concern that the City was presenting inaccuracies regarding the ballot issue, particularly with regard to the net impact on the mill levy. She also expressed her belief that the City was opposing the District's ballot issue because they intend to have their own ballot issue in November requesting a mill levy for a rec center and, perhaps, for road improvements.

**ACTION ITEMS:**

A motion was made by Director Anderssen to approve the minutes of the regular meeting held March 21, 2016. The motion was seconded by Director Rosenkrans and was approved 4-0 with Director Dodd abstaining since he was not present at that meeting.

Counsel Fritsche addressed the Board regarding the Lagae Ranch Filing No. 1 water and sanitary sewer easements. She explained that there will be a total of twelve easements coming in at different times, representing four different property owners. The easements will need to be signed by Board President Keith Dodd. Ms. Fritsche stated that all of the easements meet current District requirements. Pursuant to discussion, a motion was made by Director Allen to accept the easements and to authorize Director Dodd to execute them as they are received. The motion was seconded by Director Edwards and was approved unanimously.

Amanda Castle reviewed the financial statements and addressed questions from the Board. She informed the Board that Pinnacle Consulting was primarily working on the 2015 audit preparation and the Fundware software conversion. Amanda and Manager Nikkel addressed questions from the Board and, pursuant to discussion, a motion was made by Director Anderssen to accept the financial report and items from the Finance Manager. The motion was seconded by Director Allen and was approved unanimously.

A motion was made by Director Dodd to approve/ratify the payables in the total amount of \$250,503.68 which includes \$57,877.20 for the General Fund/Debt Service and \$143,520.42 for the Enterprise Fund (check numbers 21784 through 21842) and all electronic payments (totaling \$49,315.79). The motion was seconded by Director Rosenkrans and was approved unanimously.

Taunia Hottman of Webb Strategic provided an update on communications noting that a press release was being prepared announcing the District's award from Hawksley for its outstanding water implementation plan.

Parks and Open Space Manager Craig Miller reviewed his monthly report and addressed questions from the Board. He noted that he was still searching for candidates for the new Parks & Forestry Maintenance Technician position.

Manager Nikkel reviewed his monthly report and provided the Board with updates on various issues including the Chatfield Reallocation Project, the start of repairs to Pond 12, and an update on the Ridge Golf Course agreement.

Legal counsel Joan Fritsche informed the Board that during the last month she had been primarily focused on the A & A Investment litigation and the District's upcoming TABOR election.

At 7:22 p.m. a motion was made by Director Dodd to go in to executive session pursuant to §24-6-402(4)(b) and (e), C.R.S. to confer with an attorney for the purpose of receiving legal advice on specific legal questions, and to instruct negotiators concerning Chatfield Reallocation Project contracts and to confer with an attorney for the purpose of receiving legal advice related to the District being named as a "Counterclaim Defendant" by A and A Investments in a lawsuit filed against A and A by R.I. Tulsa Management, LLC. The motion was seconded by Director Anderssen and was approved unanimously.

At 7:35 p.m. the Board came out of executive session and reconvened the regular meeting.

With all other business to come before the Board having been addressed, the meeting was adjourned.