

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
April 17, 2017 – 6:00 p.m.**

HELD: Monday, April 17, 2017 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Rock, Colorado.

ATTENDEES: Directors Keith Dodd, Kathy Rosenkrans, Stephen Allen, and Eric Edwards were present. Director Eric Anderssen was absent (excused) as was District Manager, Jim Nikkel and District Administrator Janet Burnham. Also present were District Parks & Open Space Manager, Craig Miller and District Customer Service Representative, Susan Nagel. Also in attendance were finance consultant Amanda Castle of Pinnacle Consulting Group, district legal counsel Joan Fritsche, communications consultant Sean Walsh and Brian Blakely of Turn Corps. One resident also attended.

CONFLICTS: None

QUORUM: Present

APPROVAL OF AGENDA: A motion was made by Director Rosenkrans to approve the agenda. The motion was seconded by Director Allen and was approved unanimously.

PUBLIC COMMENT: Resident Barb Saenger addressed the Board regarding the Pine Ridge HOA goat herd project for the purpose of fire mitigation. She mentioned that the District had contributed financially to this project in the past and asked if the Board would consider doing so again and allow the manager of the project to park on district open space land.

ACTION ITEMS:

A motion was made by Director Allen to approve the minutes of the regular meeting held March 20, 2017. The motion was seconded by Director Dodd and was approved unanimously.

Finance Manager Amanda Castle presented the financial statements and reviewed the budget highlights for the period. Pursuant to discussion, a motion was made by Director Allen to accept the financial report and items from the Finance Manager. The motion was seconded by Director Rosenkrans and was approved 3-1 with Director Edwards voting against.

A motion was made by Director Dodd to approve/ratify the payables in the total amount of \$441,967.79 which includes \$199,025.16 for the General Fund/Debt Service and \$156,598.65 for the Enterprise Fund (check numbers 22686 through 22744) and all electronic payments (totaling \$86,343.98). The motion was seconded by Director Allen and was approved 3-1 with Director Edwards voting against.

Attorney Fritsche presented a revised version of proposed Resolution No. 2017-006 setting a policy defining Director excused and unexcused absences. The Board discussed the terms of the Resolution and Ms. Fritsche addressed their questions. Approval of the Resolution was tabled so Director Anderssen could review pending revisions and give his input. An electronic copy will be emailed to him.

Brian Blakely updated the Board with regard to public outreach endeavors including success of the Justice Hobbs event last week and desire to hold further educational events and also the plan to hold an informal community celebration once the new basketball courts are completed. The City of Castle Pines' PR firm, Slate Communications, reached out to Brian and Sara O'Keefe at the Hobbs event and is interested in collaborating on common interests, so they plan to meet with them in near future. Director Dodd expressed interest in creating a CPNMD "you-tube" video channel featuring various events from district activities and asked Brian to provide an estimate of the cost.

Parks and Open Space Manager Craig Miller reviewed his monthly report updating the Board with regard to ongoing open space management projects

In District Manager Jim Nikkel's absence, Director Dodd requested the board review his monthly report included in the board packet.

Attorney Fritsche provided the Board with a revised draft policy statement regarding perimeter fences in an effort to stave off additional duplicative efforts on the part of the District to address CORA requests or other fence maintenance inquiries. Pursuant to discussion, the Board tabled the issue and will review the statement over the next month. Ms. Fritsche also provided the board a copy of the emailed letter to Mr. McEntire regarding the easement issue. Director Dodd also advised Mr. Nikkel's monthly report provides a detailed timeline with regard to the issue.

With all other business to come before the Board having been addressed, the meeting was adjourned at 7:00 p.m.