

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
March 20, 2017 – 6:00 p.m.**

HELD: Monday, March 20, 2017 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Rock, Colorado.

ATTENDEES: Directors Keith Dodd, Eric Anderssen, Kathy Rosenkrans, Stephen Allen, and Eric Edwards were present. Also present were District Manager Jim Nikkel and District Administrator Janet Burnham. Also in attendance were Finance Manager Amanda Castle of Pinnacle Consulting Group, district legal counsel Joan Fritsche, communications consultant Sean Walsh and Sara O’Keefe and Brian Blakely of Turn Corps. Three residents also attended.

CONFLICTS: None

QUORUM: Present

APPROVAL OF AGENDA: A motion was made by Director Allen to approve the agenda. The motion was seconded by Director Anderssen and was approved unanimously.

PUBLIC COMMENT: None

ACTION ITEMS:

A motion was made by Director Allen to approve the minutes, as amended, of the regular meeting held January 17, 2017. The motion was seconded by Director Dodd and was approved 3-0 with Directors Rosenkrans and Edwards abstaining since they were not present at that meeting.

Finance Manager Amanda Castle presented the financial statements and reviewed the budget highlights for the period. Pursuant to discussion, a motion was made by Director Rosenkrans to accept the financial report and items from the Finance Manager. The motion was seconded by Director Allen and was approved unanimously.

A motion was made by Director Dodd to approve/ratify the payables in the total amount of \$1,607,761.94 which includes \$435,678.95 for the General Fund/Debt Service and \$1,007,108.66 for the Enterprise Fund (check numbers 22577 through 22685) and all electronic payments (totaling \$164,984.33). The motion was seconded by Director Allen and was approved 4-1 with Director Edwards voting against.

Attorney Fritsche outlined the purpose and provisions of proposed Resolution No. 2017-006 setting a policy defining Director excused and unexcused absences. The Board discussed the terms of the Resolution and expressed concerns with the wording of the resolution and questioned the impetus for crafting the policy. Ms. Fritsche provided supporting information on applicable state statutes. Approval of the Resolution was tabled pending revisions and further discussion by the Board.

Sara O'Keefe updated the Board with regard to public outreach endeavors including the upcoming event with former Justice Hobbs and a plan to hold an informal community celebration once the new basketball courts are completed.

Manager Nikkel reviewed his monthly report and provided the Board with updates on various issues including the functional completion of the basketball courts and their subsequent use, the Chatfield project, the Lagae development, and PCWRA.

Attorney Fritsche provided the Board with a draft policy statement regarding perimeter fences in an effort to stave off additional duplicative efforts on the part of the District to address CORA requests or other fence maintenance inquiries. Pursuant to discussion, the Board directed Attorney Fritsche to make certain revisions to the policy for further Board review.

At 7:38 p.m. Director Dodd made a motion to go into executive session pursuant to C.R.S. §24-6-402(4)(f), personnel matters, concerning the District Manager's annual performance evaluation. The motion was seconded by Director Allen and was approved unanimously.

At 8:00 p.m. the regular meeting was reconvened and, with all other business to come before the Board having been addressed, the meeting was adjourned.