

**CASTLE PINES NORTH METROPOLITAN DISTRICT
REGULAR MEETING MINUTES
February 16, 2016 – 6:00 p.m.**

HELD: Tuesday, February 16, 2016 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Rock, Colorado.

ATTENDEES: Directors Keith Dodd, Kathy Rosenkrans, Eric Edwards and Stephen Allen were present. Eric Anderssen was absent, excused. Also present were District Manager Jim Nikkel, Parks & Open Space Manager Craig Miller, and Customer Service Representative Patty Hoffman. Also in attendance were Finance Manager Amanda Castle of Pinnacle Consulting Group, District legal counsel Joan Fritsche, and communications consultant Tania Hottman. Representatives from RIM Tulsa, Inc. were present, as was resident Dan Schatz.

CONFLICTS: None

QUORUM: Present

APPROVAL OF AGENDA: A motion was made by Director Dodd to approve the agenda. The motion was seconded by Director Allen and was approved unanimously.

PUBLIC COMMENT: None

ACTION ITEMS:

A motion was made by Director Allen to approve the minutes of the regular meeting held January 19, 2016, as well as the minutes for the Castle Pines North Finance Corporation board meeting of the same date. The motion was seconded by Director Edwards and was approved by all.

Amanda Castle reviewed the financial statements and addressed questions from the Board. Overall, between some expenses coming in lower than anticipated and some revenues coming in higher, by 1/31/16 the budget was on target. A motion was made by Director Allen to accept the financial report and items from the Finance Manager. The motion was seconded by Director Edwards and was approved unanimously. Amanda also addressed the upcoming audit in May and answered questions from the Board about the audit process.

Pursuant to discussion, a motion was made by Director Dodd to approve/ratify the payables in the total amount of \$567,419.12 which includes \$97,535.94 for the General Fund/Debt Service and \$377,519.57 for the Enterprise Fund (check numbers 21638 through 21718) and all electronic payments (totaling \$92,363.61). The motion was seconded by Director Allen and was approved unanimously.

District Manager Jim Nikkel explained the three easement deeds granted from LS Partners and R.I. Management that are for the lift station and the outfall line benefitting the Lagae North development. Pursuant to discussion, a motion was made by Director Dodd to approve the three easements:

Easement Deed from LS Partners, LLC (Sanitary Sewer);
Easement Deed from R.I. Management of Tulsa, Inc. (Sanitary Sewer and Water Mains);
Easement Deed from R.I. Management of Tulsa, Inc. (Lift Station).
The motion was seconded by Director Rosenkrans and was approved unanimously.

Pursuant to discussion, a motion was made by Director Edwards to approve the Contract with Lillard and Clark for repairs at Pond 12. The motion was seconded by Director Allen and was approved unanimously.

A motion was made by Director Allen to approve the Professional Services Engagement with George K. Baum. Director Dodd seconded the motion and was approved unanimously.

Taunia Hottman of Webb Strategic provided an update on communications, noting that the District's next regular submission to The Castle Pines Connection describing the water plan had been submitted for March publication. She also discussed with the Board and Staff the possible use of short videos to give customers insight as to what the District does.

Parks and Open Space Manager Craig Miller reviewed his monthly report and addressed questions from the Board.

Manager Nikkel reviewed his monthly report and provided the Board with updates on various issues including the Chatfield Reallocation Project and the public presentations regarding the water plan.

Legal counsel Joan Fritsche informed the Board that during the last month she had been primarily working on the easements for Lagae North/South and finalizing the dissolution of the Finance Corporation.

At 7:25 p.m. a motion was made by Director Dodd to go in to executive session pursuant to §24-6-402(4)(b), C.R.S. to confer with an attorney for the purpose of receiving legal advice related to the District being named as a "counterclaim Defendant" by A and A Investments in a lawsuit filed against A and A by R.I. Tulsa Management, LLC. The motion was seconded by Director Allen and was approved unanimously.

At 8:20 p.m. the Board came out of executive session and reconvened the regular meeting.

With all other business to come before the Board having been addressed, the meeting was adjourned.