

**CASTLE PINES NORTH METROPOLITAN DISTRICT  
REGULAR MEETING MINUTES  
November 21, 2016 – 6:00 p.m.**

**HELD:** Monday, November 21, 2016 at 6:00 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Rock, Colorado.

**ATTENDEES:** Directors Keith Dodd, Kathy Rosenkrans, Eric Anderssen, Eric Edwards, and Stephen Allen were present. Also present were District Manager Jim Nikkel, Parks & Open Space Manager Craig Miller, and District Administrator Janet Burnham. Also in attendance were Finance Manager Amanda Castle and Eric Harris of Pinnacle Consulting Group, district legal counsel Joan Fritsche, and Sara O'Keefe and Alex Kaney of IQu Strategies. Eight residents also attended.

**CONFLICTS:** None

**QUORUM:** Present

**APPROVAL OF AGENDA:** Manager Jim Nikkel requested that the agenda be amended to note that, instead of Fletcher Davis, he would be making the presentation on the proposed 2017 rates and fees. A motion was made by Director Dodd to approve the agenda, as amended. The motion was seconded by Director Rosenkrans and was approved unanimously.

**PUBLIC COMMENT:** None

**ACTION ITEMS:**

A motion was made by Director Allen to approve the minutes of the regular meeting held September 19, 2016. The motion was seconded by Director Rosenkrans and was approved 4-0 with Director Dodd abstaining since he was not present at that meeting.

A motion was made by Director Dodd to approve the minutes of the regular meeting held October 17, 2016. The motion was seconded by Director Anderssen and was approved 4-0 with Director Edwards abstaining since he was not present at that meeting.

Finance Manager Amanda Castle presented the financial statements and addressed questions from the Board. Pursuant to discussion, a motion was made by Director Dodd to accept the financial report and items from the Finance Manager. The motion was seconded by Director Allen and was approved unanimously.

A motion was made by Director Dodd to approve/ratify the payables in the total amount of \$1,022,740.55 which includes \$157,189.42 for the General Fund/Debt Service and \$762,721.15 for the Enterprise Fund (check numbers 22321 through 22455) and all electronic payments (totaling \$102,829.98). The motion was seconded by Director Anderssen and was approved unanimously.

A motion was made by Director Edwards to reschedule the regular meeting of December 19, 2016 to a special meeting on December 12, 2016 at 6:00 p.m. to accommodate the statutory requirement of establishing the mill levy and approving the 2017 budget by December 15<sup>th</sup>. The motion was seconded by Director Allen and was approved unanimously.

Pursuant to discussion, a motion was made by Director Dodd to approve the Notice of Award to 53 Corporation for Phase 1 basketball court improvements. The motion was seconded by Director Edwards and was approved unanimously.

Manager Nikkel provided a presentation on the proposed 2017 rates and fees. He explained that the rates/fees were based on the expected expenses in the proposed 2017 budget. Overall, the rates would reflect a 4.5% increase for all water and sewer charges and no increase on the monthly storm water rate. There is also a proposed \$15/month renewable water fee which would go away if a bond issue supporting the renewable water plan is approved down the road.

The public hearing on the 2017 proposed budget was opened. Amanda Castle presented the highlights of the budget and noted a focus on renewable water and debt repayment. After her overview, there were various questions from the assembled residents pertaining to staff compensation, the golf course water agreement, the proposed rates, and mill levy reduction.

All questions from the public having been addressed, the public hearing was closed at 7:10 p.m.

Parks and Open Space Manager Craig Miller reviewed his monthly report updating the Board with regard to ongoing open space management projects and Christmas light installation.

Sara O'Keefe addressed the Board regarding ongoing communications efforts including the successful recently held public forums.

Manager Nikkel reviewed his monthly report and provided the Board with updates on various issues including the basketball courts, the Chatfield project and his expectation that the first homes to be built on the Lagae parcel will start toward the end of the first quarter 2017.

Legal counsel Joan Fritsche informed the Board that the parties to the lawsuit between the Lagae North developers and Lagae South developer over the Joint Improvements Agreement have settled. Although the District was brought into the lawsuit by A & A Investments as an indispensable party, the District was not consulted with, or included in the original settlement agreement. The District's strategy of taking a hard stance against A & A Investments, including the preparation of a Motion to Dismiss, caused A & A Investments to change its position and include the District as a party to the Settlement Agreement, dismissing all current and future claims against the District related to the Outfall Line with prejudice. Joan has also been working on strategic planning with regard to policies and procedures.

At 7:38 p.m. a motion was made by Director Dodd to go into executive session pursuant to §24-6-402(4)(e), C.R.S. to determine positions on contract negotiations and to instruct negotiators. The motion was seconded by Director Rosenkrans and was approved unanimously.

At 9:45 p.m. the Board came out of executive session and reconvened the regular meeting.

With all other business to come before the Board having been addressed, the meeting was adjourned.