

# CASTLE PINES NORTH



METROPOLITAN DISTRICT

## Board Meeting Agenda

Monday, August 26<sup>th</sup>, 2024, at 6:00 p.m.  
7404 Yorkshire Drive, Castle Pines, CO 80108

CPNMD residents are welcome to participate either in person or via **Zoom**  
To **Zoom** in, visit- [www.cpnmd.org/board-meetings](http://www.cpnmd.org/board-meetings)

- I. Welcome. Call meeting to order. Pledge of Allegiance.
- II. Roll call. Determination of quorum. Disclosure of potential conflicts.
- III. Consider approving the August 26<sup>th</sup>, 2024, board meeting agenda.
- IV. Consider approving the July 22<sup>nd</sup>, 2024, board meeting minutes.
- V. Public comment period. (Three-minute maximum per person).
- VI. Communication Director's report.
- VII. Finance Director's report.
  - A. Consider: 2023 Budget Amendment Resolution.
  - B. Presentation of the 2023 Audit Draft. Ruben Brown, Andy Anderson & Russell White.
    - i. Consider: Approve 2023 Audit.
  - C. Ratify claims for payment including check numbers 28730 - 28798 and electronic payments issued from July 19, 2024, through August 21, 2024.

	July	August	Totals
Checks	\$252,065.88	\$598,440.64	\$850,506.52
Electronic Payments (all funds)	\$26,868.07	\$19,630.19	\$46,498.26

<b>Total Expenditures</b>	<b>\$278,933.95</b>	<b>\$618,070.83</b>	<b>\$897,004.78</b>
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- VIII. Consider: Engineering budget increase amendment for the Lift Station Upgrade Project. Kennedy Jenks, Lisa Schwein & Greg Sekera.
- IX. Presentation and Consideration of Third Party Supplemental Environmental Proposal/ Agreement (SEP Program). Level Engineering, Jay Blackburn.
- X. Legal Counsel's report
- A. Graham and Propst Immunity act Notice, RE: 791 Briar Ridge Court.
  - B. Consider Service Plan Amendment Authorization.
  - C. Parks Trails & Open Space IGA. Assignment of Cell Tower Leases, "Batch 1" Property Conveyances.
    - Requested Motion: *I move the board authorize the President and Secretary to sign conveyance documents of the properties identified by the Attorney as Batch I in his Status Report as authorized by Section 32-1-1001 (1) (f) of the Colorado Revised Statutes and deliver them to the City of Castle Pines pursuant to the Parks, Open Space and Recreational Facilities IGA upon approval of final documents by the President, District Manager and Attorney.*
- XI. District Manager's report
- A. Consider: Monarch Waterline CIP budget increase request. District Manager, Lisa Schwien & Greg Sekera.
  - B. Discussion: Finance Policy Draft.
  - C. Bank account fraudulent charge, implementation of "positive pay" in response.

- XII. Discuss necessity of September Study Session.
- XIII. Director's Matters.
- XIV. Adjourn.