

**CASTLE PINES NORTH METROPOLITAN DISTRICT  
REGULAR MEETING MINUTES  
APRIL 20, 2015 – 6:00 p.m.**

**HELD:** Monday, April 20, 2015 at 6:03 p.m. at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Rock, Colorado.

**ATTENDEES:** Directors Kathy Rosenkrans, Eric Anderssen, Keith Dodd, and Stephen Allen were present. Also present were District Manager Jim Nikkel, Parks & Open Space Manager Craig Miller, and Customer Service Representative Patty Hoffman. Also in attendance were Finance Director Peggy Dowswell of Pinnacle Consulting Group, District legal counsel Joan Fritsche, and communications consultant Pete Webb. Chris Price of Collins, Cockrel and Cole attended, as did Alan Matlosz, Paul Hanley and Michael Persichitte of George K. Baum. Residents Dan Schatz and Mike Aubert were also in attendance.

**CONFLICTS:** None

**QUORUM:** Present

**APPROVAL OF AGENDA:** A motion was made by Director Allen to approve the agenda. The motion was seconded by Director Rosenkrans and was approved unanimously.

**PUBLIC COMMENT:** Resident Dan Schatz addressed the Board regarding the possible use of artificial turf in some of the medians on Castle Pines Parkway. Mike Aubert addressed the Board, requesting an enclosure of some type around the dumpster at the water treatment plant.

**ACTION ITEMS:**

Director Dodd requested that the February 17, 2015 meeting minutes be amended by spelling out "ET" in reference to "ET controller." A motion was made by Director Rosenkrans to approve the minutes, as amended. The motion was seconded by Director Allen and all approved.

A motion was made by Director Allen to approve the meeting minutes of March 16, 2015. The motion was seconded by Director Anderssen and was approved by all.

Peggy Dowswell reviewed the financial statements and addressed questions from the Board. A motion was made by Director Rosenkrans to accept the financial report and items from the Finance Director. The motion was seconded by Director Anderssen and was approved unanimously.

A motion was made by Director Dodd to approve/ratify the payables in the total amount of \$413,465.44 which includes \$67,414.23 for the General Fund/Debt Service and \$260,218.20 for the Enterprise Fund (check numbers 20953 through 21024 totaling \$327,632.43) and all electronic payments (totaling \$85,833.01). The motion was seconded by Director Anderssen and was approved unanimously.

Director Anderssen made a motion to approve Resolution No. 2015-006: A Resolution Adopting An Expense Reimbursement Policy. Director Allen seconded the motion and it was approved unanimously.

Director Allen made a motion to approve the Montessori School Easements dated September 14<sup>th</sup>, 2013 and November 25<sup>th</sup>, 2013. Director Anderssen seconded the motion and it was approved by all.

Communications consultant Pete Webb reported that the May informational ad was submitted to The Castle Pines Connection last week and suggested that the District present the open space encroachment issue as an educational news story in the next Connection publication. He then reviewed his proposed communications plan for the remainder of 2015.

Parks and Open Space Manager Craig Miller reviewed his monthly report and also gave a slide presentation showing the open space encroachments he has so far found in the District, two of which have already been remedied.

Manager Jim Nikkel addressed the Board regarding his report. In regard to the storm drain damage, he will approach Douglas County and Denver Regional Council of Governments to request funding assistance for repairs.

Counsel Joan Fritsche addressed the Board regarding the Board vacancy notice published in The Castle Pines Connection. There are two candidates to be interviewed, with recommendations to be made at the regular Board meeting in May.

At 8:13 p.m. a motion was made by Director Dodd to go into executive session pursuant to C.R.S. §24-6-402(4) (a), (b), and (e) concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest and for the purpose of developing strategies for negotiations concerning the use and development of District facilities. The motion was seconded by Director Allen and was approved unanimously.

At 10:14 p.m. the Board came out of executive session and reconvened the regular meeting. With all other business to come before the Board having been addressed a motion to adjourn was made by Director Allen and seconded by Director Anderssen. Approved by all, the meeting was adjourned.

**CASTLE PINES NORTH METROPOLITAN DISTRICT**

**ATTORNEY'S STATEMENT RE:  
MINUTES OF THE EXECUTIVE SESSION  
OF THE BOARD OF DIRECTORS**

**April 20, 2015**

I, Joan M. Fritsche, herewith make the following signed statement in accordance with C.R.S. Section 24-6-402(2)(d.5)(II)(B):

1. I am an attorney serving as general counsel to the local public body of the Castle Pines North Metropolitan District, Douglas County, Colorado (CPNMD).

2. The Board of Directors of CPNMD met with Jim Nikkel, Pete Webb, and Alan Matlosz, Paul Hanley and Michael Persichitte of George K. Baum and me in executive session during its regular board meeting on April 20, 2015 pursuant to C.R.S. §24-6-402(4)(a), (b) and (e) concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest and for the purpose of developing strategies for negotiations concerning the use and development of District facilities. The executive session lasted from approximately 8:13 p.m. to 10:14 p.m. The executive session was not recorded based upon my opinion that the discussion constituted privileged attorney-client communication.

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Joan M. Fritsche  
Attorney for CPNMD

As President of the Board of Directors of CPNMD, I attest that the portion of the executive session that was not recorded was confined to the topic authorized for discussion in an executive session pursuant to C.R.S. subsection (4)(e) of Section 24-6-402.

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Keith Dodd, President of Board of Directors  
Castle Pines North Metropolitan District