

CASTLE PINES NORTH



METROPOLITAN DISTRICT™

Memorandum

From: Nathan J. Travis & Jay Blackburn P.E.

To: CPNMD Board of Directors

Date: 4/22/2024

Re: Parcel Transfer Schedule

April 8th- Title Paperwork Ordered

- Includes 99 parcels. This is because CPNMD will retain ownership and not transfer 6 of the 105 currently owned parcels.
- We expect in total the title work will be completed by the end of August 2024. The title work has been prioritized such that the parcels requiring survey will be completed first, by the end of May, ensuring that survey will not be delayed. We will provide regular updates as work is completed.

April 10th- Task Order #1, and tracker submitted to CPNMD and approved.

Week of April 29th - Meet with Douglas County to discuss new parcel designation.

- When creating two parcels out of one existing parcel that is less than 35 acres, a subdivision process may be required by the county. Typically, towns, districts, and other taxing authorities are not required to go through this process, but a meeting to discuss this before we start recording the new easements and breaking apart parcels would be good.

May (early) – Survey Work Begins

- 9 Land survey plats included in Task Order #1 will be completed by September 1, 2024
- We expect approximately 1 per week can be completed and will provide regular updates as work is completed.

May 17th- Field Meeting for survey control equipment

September 1st- Estimated 75% Project Completion Date (Task Order #1 Completed)

December 1st- 100% Project Completion

- As necessary to provide additional easement, surveys, and utility services determined to be required by review of title work, surveys, and other information.